

Diabetes Summer Camp Acknowledgement

Please carefully review each item then initial. Sign and date the last page.

AFFIDAVIT REGARDING COUNSELOR/STAFF/VOLUNTEER CONDUCT AND CAMPER-COUNSELOR/STAFF/VOLUNTEER CONDUCT

_____ GUIDELINES FOR THE DISCIPLINE OF CHILDREN:

I understand and accept the following:

1. Counselor/Staff/Volunteers may not, under any circumstances, hit a child.
2. Counselor/Staff/Volunteers may not use abusive or derogatory language with campers.
3. Counselor/Staff/Volunteers need to ask for help.
4. A staff member who encounters a particularly difficult child will seek the assistance of supervisory or administrative staff.
5. In all dealings with campers, Counselor/Staff/Volunteers should strive to respond as opposed to react to children.

_____ GUIDELINES FOR CAMPER-COUNSELOR/STAFF/VOLUNTEER CONTACT:

I understand and accept that when touching campers, the following guidelines should be followed:

- on the hand, shoulder or upper back;
- never against a child's will (unless in the case of clear and present danger of a child);
- never against a child's discomfort, whether expressed verbally or non-verbally;
- in the company of other adults;
- never when it would have the effect of over-stimulating a child;
- Never in a place on a child's body that is normally covered by a bathing suit, unless for a clear medical necessity, and then only with supervision by another adult.

_____ COUNSELOR/STAFF/VOLUNTEER RESPONSIBILITY:

I understand and accept that I am a caretaker of children.

I understand that there is a clear power difference between campers and myself.
(money, mobility, authority, experience, knowledge, different set of rules)

I understand that inappropriate sexual contact with or physical abuse of a camper can have severe emotional and psychological effects on that camper that can last a lifetime. These reactions can be so severe they require intensive professional intervention that can be disruptive to the victim's life, as well as time consuming and expensive.

_____ STATE LAWS PERTAINING TO CHILD ABUSE:

I am aware of the following:

- Purpose of law-Clarification that a report is based on suspicion of abuse, not proven abuse
- Summary of procedure (time frame, reporting agency, information requested)
- Penalty for not reporting

_____ GUIDELINES FOR STAFF: I understand and accept the following:

- there is no "hazing" of campers by campers or Counselor/Staff/Volunteers;
- campers will not be subjected to "initiation" rites that are abusive in any manner;
- there will be double coverage of campers by adults during changing times;
- younger children should be encouraged to change their own clothes as much as possible;
- campers will not be alone with a Counselor/Staff/Volunteer in his or her quarters;
- a staff member will under no circumstance share a bed or sleeping bag with a camper;
- Counselor/Staff/Volunteers will set limits with children who "cling" or hang on them;
- Counselor/Staff/Volunteers will not give back rubs unless another adult is present, and then only with clothes on;
- Tickling or teasing a camper to the point where that camper is out of control is unacceptable;
- Pillow fights or wrestling matches and the like can become over-stimulating in short order and need to be limited and carefully supervised;
- Overnights need a minimum of two adult leaders. There needs to be at least one Counselor/Staff/Volunteer present of the same gender as the campers;
- Counselor/Staff/Volunteers sleeping together on overnights is grounds for dismissal;
- Romantic lives of Counselor/Staff/Volunteers can, under no circumstance, be shared with campers;
- Male staff working with adolescent females need to be aware of the tendency for this group to develop hidden or secret romantic fantasies;
- Whatever is done with campers should be done in broad daylight, with company!

_____ OTHER INSTRUCTIONS: I agree to the following:

- To watch for signs of stress in others and myself as a way of maintaining a safe environment.
- To help other staff who seem at risk for hurting or abusing campers.
- To alert senior or supervisory personnel as for more careful supervision, intervention or support.
- To seek help if I feel at risk for hurting, over stimulating or abusing a camper.

Furthermore, I am attesting, by signing below under penalty of perjury, to the fact that I have read over, understand and accept the rules, guidelines and standards of conduct outlined in this document

_____ OCCUPATIONAL EXPOSURE NOTIFICATION FORM

I understand and accept the following:

Working in camp involves tasks that may result in exposure to blood and body fluids, or to supplies/equipment contaminated with blood and body fluids.

The following list includes, but is not limited to those tasks during which you are likely to come into contact with blood and body fluids.

1. Assisting in providing personal hygiene/first aid to open skin areas; to mucus membrane areas, or to areas soiled with blood or body fluids. (Mucous membranes include all moist areas: eyes, inside nose and mouth, and the perinea area). Cleaning up body secretions due to incontinence, vomiting, or bleeding.
2. Performing any tasks in the camp where a camper may be coughing and expectorating secretions.
3. Handling equipment or supplies that are soiled with blood or body fluids.
4. Handling of linens that are soiled with blood or body fluids.

I have read this form and understand the duties within my job descriptions, which may place me at risk for exposure to blood borne pathogens. I have reviewed and have been trained on camp Universal Precautions and control plan and I am intent on using Universal Precautions throughout the camping season.

_____ CHILD ABUSE REPORTING: I understand and accept the following:

Affectionate touch and the warm feelings it brings are an important factor in helping a child grow into a loving and peaceful adult. However, staff and volunteers need to be sensitive to each persons' need for personal space (i.e., not everyone wants to be hugged).

Our camp encourages appropriate touch; however, at the same time prohibits inappropriate touch or other means of sexually exploiting children. (see Appendix e)

In the event that there is an accusation of child abuse the camp will take prompt and immediate action as follows:

At the first report of probable cause to believe that a child-abuse incident has occurred, the employed staff person receiving the report will notify the camp administrator, who will then review the incident with the executive director or a designate. However if the Director is not immediately available, this review by the supervisor cannot in any way deter the reporting of child abuse by the mandated reporters. Most states mandate each child-care provider to report information they have learned in their professional role regarding suspected child abuse. In most states, mandated reporters are granted immunity from prosecution.

The camp will make a report in accordance with relevant state or local child abuse reporting requirements and will cooperate to the extent of the law with any legal authority involved. In the event the reported incident(s) involve a program volunteer or employed staff, the executive director/administrator will, without exception, suspend the volunteer or staff person from the camp. The parents or legal guardian of the child involved in the alleged incident will be promptly notified in accordance with the directions of the relevant state or local agency. Whether the incident or alleged offense takes place on or off camp property, it will be considered job-related (because of the youth-involved nature of the camp).

Reinstatement of the employed staff person will occur only after all allegations have been cleared to the satisfaction of the director. All camp staff and volunteers must be sensitive to the need for confidentiality in the handling of this information and therefore, should only discuss the incident with the director or executive director.

All full-time and part-time employees, contract employees and program volunteers must read and sign this policy.

ACKNOWLEDGMENT

I acknowledge receipt of the Summer Diabetes Camp Personnel Policies and Staff Manual. I have read and understand the Camp policies. I also understand and agree that my employment is at-will, which means I have the right to terminate my employment at any time and for any reason and the camp has the same right.

I shall endeavor to understand and faithfully interpret the camp philosophy, objectives, and goals in my relationship with campers and all staff.

I shall conduct myself in an exemplary manner, recognizing that I am an adult role model for my campers. By my behavior, I will always try to demonstrate high moral values. I recognize that my conduct when I am away from the camp premises also reflects on the camp.

I shall always seek to be truthful, honest, and fair in my communication and interaction with campers and all staff including directors.

I accept the challenge of helping my campers increase their awareness of and responsibility to others and to the world of nature, helping them gain in self-confidence and self-concept, and of teaching them new skills.

I shall refrain from abusive language and any form of corporal punishment or embarrassment in my dealings with campers and other staff.

I shall be accepting of the diverse racial, national, religious, and cultural background of my campers, and not seek to impose my own particular views.

Documented by:

Medical Staff Volunteer

Date

Camp Administrator

Date